Cemetery Commission Meeting Minutes
August 11, 2020 7:30 AM
Remote meeting via Zoom with phone-in available (audio only)

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, the Hooksett Cemetery Commission was held electronically via Zoom.

Present remotely: Mike Horne, Nancy Philbrick, and Laura Magargee

Public Input: None

Minutes: The minutes of the July 14, 2020 were approved as written and posted.

Record keeping:

<table>
<thead>
<tr>
<th>Sale of cemetery lots:</th>
<th>Cemetery</th>
<th>Lots</th>
<th>Name</th>
<th>Burial type</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Interments:           |          |      |      |             |
|                       | None     |      |      |             |

| Headstones/monuments: |          |      |      |             |
|                       | None     |      |      |             |

Budget:

Current Budget (2020/2021):

- Funded $1,011
- Expended to Date: $519.98
- Uncommitted: $491.02
- DPW P,R &C Div related: $10,000

Old Business:

- Request to put a bench in Head, Sec A (new) – nothing new
- FY21/22 Budget submission to the Town – submitted to Finance 7/20/2020
- FY19/20 Annual Report – Mike submitted it to Nick Germain on 8-10-2020
- Transfer FY19/20 interest from cemetery trust funds for maintenance was submitted to 7/20/2020
- CemeteryFind: Trustees had an orientation session July 28th
- Green burials – nothing new

New Business:

- Nancy reported that the ajuca plants in Martins appear to have not survived the drought and the clover seed in Martins did not appear to germinate.
- Mike will forward the latest version of the Cemetery Commission SOP to Nancy and Laura.
- Nancy will follow-up with Phil and the Central Water District to repair the leaking faucet in Martins Cemetery.

To-Do List:

- Meet with Earl and Tom to determine how to get work done for $10,000 (repairing pavement in Martins):
- Update perpetual care list (low priority-start with actual records)
- Finish establishing cremains lots – have this done before we published new rates/regs. Current lots are 3 ½ x 12. Areas were identified in Head and Martins cemeteries.
- Update regulations (including changing language of right to inter, etc.). Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update Cemetery Commission SOP
- Overgrown bushed – seek to find owners of lots and advise them to trim the bushes.

Next meeting(s): A remote meeting on September 29 at 4:30pm.

Meeting adjourned: 8:02 a.m.

Respectfully submitted,

Mike Horne