Cemetery Commission Minutes  
June 25, 2020 7:30 AM  
Remote meeting via Zoom or phone

Present: Mike Horne, chair; Denise Cascio Bolduc; Sharron Champagne  
Not present: Nancy Philbrick

Meeting commenced: 7:40 a.m.

Public Input: NONE

Minutes review: June 11, 2020 were approved

Record keeping:  
- Cemetery Lots  
- Name  
- Burial type  

<table>
<thead>
<tr>
<th>Sale of cemetery lots:</th>
<th>NONE</th>
</tr>
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<tbody>
<tr>
<td>Interments:</td>
<td>NONE</td>
</tr>
<tr>
<td>Headstones/monuments:</td>
<td>NONE but contacts by two companies working with families to place one</td>
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</tbody>
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Budget:  
- Current Budget (2019/2020):  
  - Funded $641  
  - Expended to Date: $450  
  - Uncommitted: $41  

- In PR&CD $24,500 ($17,000 to replace the Head Cemetery fence; $5,000 to repair the worst of the broken headstones; $2,500 Misc. Trees, stumps, loam)

Old Business:  
- Martins Lot 25 and subdivision to Lots 25B, 25C – resolving conflicts: received initial advice from Town lawyer  
- It comes down to the surviving children (25C). Mike will do further research and reply back to him. A letter was mailed to the owner of 25D (Harrington) but haven’t heard anything yet.  
- Request to put a bench in Head, Sec A (new) - tabled  
- CY21/22 Budget submission to the Town – due next month – put in for two sets of corner makers for the new cremains area. $210 each uninstalled. Budget for $500. Only 6” deep. We’ll put in to purchase more pins for the cremains lots for the other cemetery (we previously purchased C1-50). May need a warrant article to fix monuments and upright stones.  
- CY19/20 Annual Report submission – Sharron is still working on this. Should be done by next week.  
- Selecting graves to be cremation lots in Martins and Head cemeteries – in Martins, we’ll do 553-562 and identify them as cremains lots. In Head Cemetery, it’s 99% sure it will be 281-285 and 330-334. That will give us a square area of 10 graves to give us 30 lots (Head). These wouldn’t be sold until the regulations are updated with pricing.  
- Ground cover in cemeteries (status of test areas) – due to the drought conditions, it appears the ground cover did not survive after planting.  
- Green burials – we may need public input on this at the same time as we update the regulations. Perhaps just in one cemetery, and the area would be identified.

New Business:  
- Publicly acknowledged and thanked Sharron and Denise with the assumption that neither will continue after June 30. Sharron has offered to still help if needed.  
- Nancy attended Town Council’s presentation of McKenzie Conner receiving recognizing as Hookset Youth Achiever of the Month Award.

To-Do List:  
- Meet with Phil to determine how to get work done for $2,500 (loam, paving, etc.):  
- Update perpetual care list (low priority-start with actual records)  
- Update regulations (including changing language of right to inter, etc.), Review cost of lots  
- Have another work session in Head Cemetery, Sec A (new)  
- Continue to update Cemetery Commission SOP
Next meeting(s): TBD
Meeting adjourned: 8:05 a.m.
Respectfully submitted,

Denise Cascio Bolduc

Please see subsequent meeting minutes for any amendments to these minutes