
Meeting called to order at 11:05 a.m. in council chambers.

John moved acceptance of the minutes of 2/5/18. Unanimously approved.

PUBLIC INPUT:

None.

COMMUNICATIONS, CORRESPONDENCE AND MISCELLANEOUS:

1. Lots of nice comments resulting from press release about installation of windows. Kathie had sent summary to members.

REVIEW ASSIGNMENTS:

1. DPW will move HHS safe out. Diane unsure if it’s been moved or not.

NEW BUSINESS:

Hooksett Heritage Day

Sunday, May 20 has been chosen. We’ll co-sponsor an open house from 11 a.m. to 1:30 p.m. with the Heritage Commission. DPW will again check for safety issues for guests, etc. Kathie and Matt will cover. Others participating as of today–HHS, Head School Society. They’re planning a 2 p.m. event at Head Cemetery to celebrate the Governor’s 190th birthday.

OLD BUSINESS:

Building

JimD, opinion on front door in writing from FRD–no progress

JimD, updated schedule from Milestone–two windows were in before we got the schedule; Milestone is ahead of schedule because they’re working on last two and weren’t supposed to be here till this week.

LCHIP 50% complete meeting set for this Wednesday.

The rough plumbing has been completed.

JimD was to present a scope/order of priorities per discussion at our last meeting. During that process, he got information on hiring a construction management services company. Such a company could better prioritize and manage the proposed phases. It would do the research and get cost estimates on various components (electrical, heat/AC, flooring, etc.) and recommend to the committee. Jim will get a proposal which will be presented at an upcoming council meeting. Upon recommendation of DPW, John moved to explore hiring a construction management company, Kathie seconded. Unanimously approved. Committee is in favor, feels it would be very beneficial to the project as a whole.
Engineering
  Discussed pending engineering matters. JimD had gotten final estimates. T.F. Moran submitted an estimate of $4,000 for the critical engineering items we’ve been discussing. John moved to proceed with a purchase order for T.F. Moran upon recommendation of DPW. The $4,000 is for the testing items only. We’ll have to obligate funds for materials and labor to correct the deficiencies.

ASSIGNMENTS:
1. DPW, move HHS safe out
2. All, prep for Heritage Day
3. JimD, opinion in writing re front door from FRD
4. JimD, info on construction management company
5. DPW, purchase order for engineering TF Moran

Meeting adjourned 12:00 p.m.

Kathleen Northrup, Chair
March 15, 2018

NEXT MEETING - MONDAY, APRIL 2, 2018 - 11 a.m.