Richard Marshall called the meeting to order at 6:00pm.

Present: Richard Marshall-Planning Board Chairman, Denise Grafton-Planning Board Member, Matt Reed-Planning Board Alternate, Paul Scarpetti-Planning Board Member

Not Present:

Staff: Nicholas Williams, Town Planner

Pledge of Allegiance was recited by those present.

1. Chapter 4- Community Facilities and Services- Review of Preliminary Draft

Committee reviewed status of department heads getting updated information to staff. Many departments have still not accomplished this. Town planner to meet with these members and produce updated chapter at next meeting.

2. Chapter 7- Economic Development Plan- Review of Action Items

Consensus by the committee that the chapter is a separate document by itself and should be removed from the plan as is. Town planner to condense the document into something more easily referenced for inclusion into the master plan. The chapter will go before the economic development committee prior to going before planning board for approval.

SNHPC will have the population and housing chapter updated and in a draft ready for review by the committee at the beginning of July.