MEETING CALLED TO ORDER AT 6:00 P.M.

PLEDGE OF ALLEGIANCE

INTRODUCE MEMBERS OF THE BOARD

PRESENT: Dick Marshall, Matt Reed, Paul Scarpetti, Nicholas Williams (Town Planner), Dean, Shankle (Administrator), Cameron Prolman (SNHPC Consultant)

EXCUSED: Denise Grafton

1. Chapter 5 – Population and Housing

Southern New Hampshire Planning Commission is near completion of a comprehensive update of the population and demographic figures. 2010 Census data has been used to perform most of the update; however, it should be noted that due to the fact that the 2020 Census will be rolling out updated figures in fewer than three years, much of the information will again need to be updated shortly. As part of the Southern New Hampshire Planning Commission’s current age-friendly communities initiative, staff with SNHPC will be working with community development staff with the Town to incorporate a new section in to the chapter. This section will focus on future housing demand which accommodates the needs of all age groups in Hooksett. Potential new action items to place on the agenda for public comment may include developing a comprehensive growth management strategy for Hooksett as well as how the Town wishes to address the use of ADU’s going forward.

2. Chapter 7 – Economic Development

As the Town contracted with SNHPC in 2014 at a considerable expense to develop this plan, the document will be largely kept as-is; however, the Town Planner has produced a condensed version of the plan (from 60 pages to about 16 pages) for inclusion in the master plan document. Several of the action items in the current document have either been achieved or are ongoing. The Town Planner suggests that the document go before the Economic Development Advisory Committee prior to going before the public for comment. The committee should begin generating new action items based on current projects in Town. Potential new areas to be discussed in the public informational session may include developing an aesthetic design strategy for new development or for certain areas of Town deemed historic.
3. Chapter 4 – Community Services and Facilities

Again, this chapter has been condensed significantly by the Town Planner. The current action items are a starting point for public comment and have come directly from Town staff and department heads working in the various areas of Town.

There was discussion with a representative from SNHPC about the best possible ways to get a wide range of feedback on these sections of the master plan from Hooksett residents and others throughout the community. SNHPC staff are currently working with Bedford on a community survey, and they have received a tremendous amount of feedback. Community Development staff will be working toward developing and implementing this survey with SNHPC. Possible modes of delivery include distributing the survey with tax bills, though this excludes renters. Another possibility is a direct mailer to every address in Town. We may also explore the possibility of setting up kiosks at various strategic locations around Town in order to have people complete the survey online.

The Parks and Recreation Commission are currently working to provide a draft update of that chapter. The Town Planner will be meeting with them in the coming week to review before taking the draft to the master plan update committee.