Parks & Recreation Advisory Board  
Meeting Minutes  
November 19, 2019

Call to Order: 6:33 pm

Attendance: Andy Janosz, Dave Elliott, Deb Miville, Alex Walczyk (Town Councilor), Robert Hebert (Asst. Crew Chief)

Absent: Dave McPherson, Rudy Makara

Meeting Minutes for October 15, 2019 Approved

Review of Town Councils Yes decision to place the Pavilion on a Warrant Article: (See Attached Minutes)

Staff Report: Lacrosse Wall is on a tight schedule. Weather getting colder and Duncan is reaching the age-out time. He is scheduled for a November 27, 2019 meeting.

Conservation Commission: Phase II of Hooksett Riverwalk Project Complete.

Adjournment: 7:15 pm

Town Council Minutes: November 6, 2019

"B. Thomas: I would like to introduce Rudy Makara, a member of the Parks & Rec Advisory Board. Chair 235 Deborah Miville is here as well. This is a proposal to add the replacement of the Lambert’s Park 236 Pavilion to the March 2020 Town Warrant. 237 238 R. Makara: First, the pictures of pavilions we have provided are just examples. The new pavilion will be used for concerts, picnics, and other public gatherings for Hooksett residents. Thomas: The intent is to replace the existing 12-foot by 12-foot pavilion with a new ADA compliant 242 pavilion measuring approximately 24 feet by 52 feet. It will be on a concrete pad (or other flooring as dictated by the budget) with a conduit installation to an existing utility pole on Merrimack Street for power. The anticipated cost of the project is $93,390. The Parks & Rec Advisory Board recommends 245 funding the project with $50,000 from Public Recreation Facilities Impact Fees and $43,390 from the Parks & Recreation Facilities Development Capital Reserve Fund. Funding sources would be at the Town Council’s discretion. 248 249 A. Garron said this item can go on the warrant even if there is no impact on the property tax rate. 250 251 R. Duhaime: There will be no construction until next year anyway. What will you do with the old gazebo? 253 254 R. Makara: It will be destroyed. 255 256 B. Thomas: It is not in good shape. It was an Eagle Scout project and is 20 years old. The Scout who did the project has no problem with it being taken down. Another Scout replaced the roof more recently. 258 259 J. Durand: What are the plans for the usage of
the pavilion? 260 261 R. Makara: It would be for concerts, picnics, and other outside gatherings. 262 263 J. Levesque: What about the abutters? 264 265 R. Makara: On one side is town property and on the other is the Eversource plant. 266 267 J. Levesque: Will there be lighting 12-foot by 12-foot pavilion with a new ADA compliant lighting? 268 269 R. Makara: There is a contingency plan for that. 270 271 J. Levesque: Will there be an option to rent the pavilion for family parties? 272 273 R. Makara: That is possible. That would be up to the Council. 274 275 C. Karolian: Can you legally use impact fees for this? 276 277 B. Thomas: Yes, we can, according to the town attorney. 278 279 J. Levesque: If we don’t use impact fees within six years, they go back to the developer. 280 281 B. Thomas: March 2023 is the user return date. 282 283 A. Garron: This is a growth-related project. Earl Labonte, Public Works Director: The pavilion would be available for any Parks & Rec activity. The 286 downside is that the bathrooms and maintenance facility for Donati would be pushed further into the 287 future. The Capital Reserve Fund was started many years ago; no one thought about using the impact fees. This will have to go to bid. A warrant article is the best way to go because it will get the public 289 involved. 290 291 A. Walczyk: This is a good spot. There is a grassy area. Use of impact fees is appropriate because this 292 is for growth. We can use the impact fees and save the P & R fees for other projects. There is parking 293 there already. 294 295 T. Tsantoulis: This is a good idea. It wouldn’t take long to build. 296 297 E. Labonte: The voters should have input. This is not critical infrastructure, so we don’t have to go too 298 fast. 299 300 T. Tsantoulis: This is a lot of nothing for $100,000. It should be a warrant article for sure. 301 302 A. Walczyk motioned to authorize the town to expend $93,390 to build a pavilion at Lambert 303 Park, using no more than $50,000 from Public Recreation Facilities Impact Fees and no more 304 than $43,390 from the Parks & Recreation Facilities Development Capital Reserve Fund. R. 305 Duhaime seconded the motion. 306 307 Roll Call Vote #5 308 T. Tsantoulis No 309 C. Jones No 310 R. Duhaime Yes 311 A. Walczyk Yes 312 J. Levesque Yes 313 C. Karolian No 314 J. Durand No 315 A. Comai No 316 J. Sullivan Yes 317 The motion failed (4-5). 318 319 C. Karolian motioned to place a warrant article on the March 2020 Town Election ballot for the 320 expenditure of not more than $93,390 to build a pavilion at Lambert Park, with the funds coming 321 from taxation. J. Durand seconded the motion. 322 323 C. Karolian: The Town Administrator can draft a warrant article. 324 325 Chair Sullivan: This is going back to not using capital reserve funds, with the people voting on 326 everything. 327 328 A roll call vote was taken on the motion. 329 330 Roll Call Vote #6 331 J. Durand Yes 332 J. Levesque No 333 C. Karolian Yes 334 A. Comai No 335

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J. Levesque: If there are no additional taxes, it will pass. 343 344 C. Karolian: I don’t like that strategy. 345 346 C. Karolian motioned to place a warrant article on the March 2020 Town Election ballot for the 347 expenditure of not more than $93,390 to build a pavilion at Lambert Park, with the funds coming 348 from the Parks & Recreation
Facilities Development Capital Reserve Fund. J. Durand seconded 349 the motion. 350 A. Walczyk offered an amendment to Councilor Karolian’s motion, saying an amount not to exceed $50,000 would come from Public Recreation Facilities Impact Fees. R. Duhaime 353 seconded the amendment. 354 Voted unanimously in favor. 355 A. Comai: Is there a reason to use impact fees? 357 R. Makara: It is because they will expire. 359 R. Duhaime: There is time to decide, and this still leaves money in both funds. 361 A roll call vote was taken on the motion as amended. 363 Roll Call Vote #7 365 C. Jones Yes 366 C. Karolian Yes 367 J. Levesque Yes 368 R. Duhaime Yes 369 A. Walczyk Yes 370 J. Durand Yes 371 T. Tsantoulis Yes 372 A. Comai Yes 373 J. Sullivan No 374 Voted in favor (8-1)Chair Sullivan: The town has a schedule of impact fees and guidance for prudent use of impact fees. 378 R. Makara: If it is necessary to meet the budget, we can make the pavilion smaller."

Respectfully submitted by Deb Miville, Secretary