Attendance: Barb Brenan and Mike Horne – Supervisors of the Checklist; Marc Miville – Town Moderator; Billie Hebert – Deputy Town Clerk; Todd Rainier – Town Clerk

Absent: Kim Daggett – Supervisor of the Checklist

Moderator Marc Miville called meeting to order at 5:03pm

**Review of Minutes from November 6** – Mike Horne motioned and Billie Hebert seconded approval of minutes as presented.

**Discussion Regarding Election Law Changes** – Brief discussion of overall changes following up previous meeting agenda item.

**Preparation for Town Deliberative and Presidential Primary** – Date for Primary is February 11, 2020. List of dates as sent by Secretary of State discussed. All BOE members present confirmed receipt of emailed list of dates and mailed election law books and political calendars.

Todd Rainier and Marc Miville reported on their meeting with Cawley Principal Matthew Benson, SAU 15 Superintendent William Rearick and School Maintenance Director Dean Farmer on December 4. Superintendent Rearick stated he would ask the Hooksett School Board at the upcoming December 17th meeting to declare February 11, 2020 as a staff professional development day with schools closed. He felt confident the school board would heed this request, but will follow-up with Todd and Marc after the meeting. Matt Benson verified other election dates in 2020 and offered his full support with whatever the elections team needs (tables, chairs, copier, etc.). Dean Farmer requested a map for deliberative session layout of the cafeteria.
Mike Horne requested a list from Billie Hebert of SoC volunteers utilized at previous elections. Marc Miville reiterated that he has asked Nan Comai, John Giotas and David Ross for assistance at the polls February 11. Marc will also ask Don Winterton as well.

Billie Hebert to begin reviewing schedule and recruiting volunteers/election workers for February 11 Primary.

Todd Rainier reported sending a follow-up email to Elizabeth Richards at SNHU regarding a voter registration event. No reply received.

**New Business:** Mike Horne presented a new voter authorization card utilized in Manchester. The card is printed on a unique colored paper and is intended for same day registrants to be issued and provide to ballot clerks in lieu of their original voter registration form, thus leaving the voter registration forms with the Supervisors of the Checklist and minimizing confusion. Mike will follow-up with HAVA/Secretary of State to ensure form is allowed before implementing. New voter return to undeclared forms also discussed.

Strategies for increasing voter turnout at town elections discussed. Ideas shared included utilizing electronic signs at library and businesses throughout town and a letter from BOE to editors of newspapers. Marc Miville mentioned that Town Council and Budget Committee have purchased and placed signs throughout Hooksett listing town and school deliberative and election dates for the past couple of years.

Barb Brennan inquired about laptop replacement. No update available per discussion Todd had with Nick Germain.
Meeting adjourned at 5:35 pm.

Respectfully submitted,

Todd Rainier

Town Clerk