The Town of Hooksett is continuously monitoring the changing situation involved COVID-19. The Town of Hooksett Community Development Department (Building, Planning and Zoning) will be complying with the recommendation presented by the NH Building Officials Association.

The changes are as follows:

1. The Town offices will be closed to the public effective today (Thursday, March 19, 2020) at 12pm.
2. The Code Enforcement Officer will be ceasing inspections into any occupied buildings, Inspections for foundations, garages, decks and porches, bed bottoms and sheds will still be inspected as normal.
   a. Inspection requests for unoccupied buildings may still be called in as normal
   b. For any other inspections, pictures will be accepted. Those pictures must be e-mailed directly to Matt Lavoie at mlavoie@hooksett.org. Please include the address of the inspection, the type of inspection and what the picture is showing. If you do not receive a response in a timely manner, please call the office.
3. Electrical, Plumbing, Gas, Fundraiser and Yard Sale applications can be submitted online through ViewPermit. Please take advantage of this service.
   a. All other applications can be downloaded from the Town of Hooksett website (www.hooksett.org) These applications include residential and commercial Building permits, Septic and Sign. Once completed, they can be scanned and e-mailed (lfuller@hooksett.org or klawrence@hooksett.org) or submitted to the drop box located in the entryway of the Town Offices. Payments may be submitted with applications or when notified of approval. We will contact the applicant of amount due and payments can be mailed: 35 Main Street, Hooksett NH 03106 Attn: Building. (please reference address).
   b. Electrical, Plumbing and Gas permits, whether submitted through ViewPermit or via paper to the drop box, MUST include a copy of the corresponding license.
4. We will still be issuing all permits. Please make sure the permits are filled out thoroughly including telephone number and e-mail as they will be issued electronically, whenever possible.

Please be patient with us as we are all learning how to cope and function with the temporary changes. As always, we will be here to answer any of your questions. Please call the Community Development Department with any questions at (603) 485-4117.

Thank you.