

Ballot Clerk Requirements & responsibilities

Being a Ballot Clerk gives you the opportunity to become more involved with your community as well as meet new people in your town & earn a little extra \$\$

As a Ballot Clerk you must be a resident & registered voter in Hooksett. To become a Ballot Clerk please e-mail your name, address & telephone number to:

Billie Hebert bhebert@hooksett.org OR

Todd Rainier trainier@hooksett.org

Clerks help in a variety of ways- such as:

- ❖ Helping to ***accurately*** check in voters on Election Day.
- ❖ Assisting the Supervisors of the Checklist register new voters.
- ❖ Helping in the hallway by directing voters to the correct area to vote or help determine their voting district (for town elections).
- ❖ Booth maintenance and monitoring (keeping voting booths free of electioneering material & making sure there are markers in every booth)
- ❖ You may be asked to stand at the ballot box ensuring that the ballots are placed in the machine correctly.
- ❖ Ballot Clerk assistants make sure the ballots are stocked, supplies are taken care of (pens, pencils etc.) & ensure that breaks are being taken.

These are just a few of the fun & exciting things that you can

do by becoming a Ballot Clerk!!

