

**HOOKSETT PARKS, RECREATION, AND CEMETERIES DIVISION
GRAVE OPENING REQUEST**

Phone (603)668-8019 Fax (603)668-6850

Date of request: ____/____/____ Requested by: _____

Phone number: _____ Email address: _____

Date of burial: ____/____/____ Time of burial: _____

Cemetery location: _____

Section: _____ Lot number: _____ DOB: _____

Name of deceased: _____ Date of death: _____

Lot owner: _____

*Furnish copy of deed or other evidence of ownership or other authorization.

Check which is attached: Deed: _____ Type of Burial: Standard Grave _____
Other: _____ Cremation _____

Vault company: _____

Funeral home: _____ Funeral home contact person: _____

Funeral home address: _____

Funeral home phone: _____ Fax: _____

***Note: Grave site must be clearly marked on the ground prior to opening.**

Marking to be done by: _____

***For a fee, the Hooksett Parks, Recreation, and Cemeteries Division provides excavation and backfill of graves within the town. They also maintain the lanes and mows and trims grass with town-owned cemeteries, which are administered by the Cemetery Commission. Hooksett Parks, Recreation, and Cemeteries Division does not maintain records of lot ownership and burial location, and is not responsible for the layout of cemetery lots.**

***A minimum of a 48-hour notice (submission of Grave Opening Request) is required for marking, scheduling employees to work, and preparing the grave.**

At the time of interment (burial), a copy of the cremation certificate or burial transit permit is required.

Fee Schedule (checks made out to the Town of Hooksett):

- Burial Grave Lot \$300.00
- Full Size Grave Opening (Mon– Fri) \$300.00
- Full Size Grave Opening (Sat – Sun) \$500.00
- Cremation Size Grave Opening (Mon – Fri) \$100.00
- Cremation Size Grave Opening (Sat – Sun) \$300.00