REQUEST FOR PROPOSAL

RFP 20-03 – HVAC Systems for Town of Hooksett

Acceptance Date: 2:00 PM, Wednesday, April 15, 2020

Sealed bid proposals, plainly marked, “RFP 20-03 – HVAC Systems for Town of Hooksett” on the outside of the mailing envelope as well as the sealed bid envelope, addressed to the Administration Department, Town Hall, 35 Main Street, Hooksett, New Hampshire, 03106, will be accepted until 2:00 PM, Wednesday, April 15, 2020 when all bids will be publicly opened and read aloud.

Bid packages may be obtained from the Town’s web site: www.hooksett.org, or by contacting the Administration Department at the above address, or by calling (603) 485-8472.

The Town of Hooksett reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it may deem to be in the best interest of the Town.
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I. Project Administration

To receive full consideration by the selection team, respondents shall be governed by the following items:

1. Submit 4 copies of your proposal in 8-1/2” x 11” format by 2 PM, on 15 April 2020.

2. Copies shall be mailed or hand delivered (clearly marked “HVAC Proposal”) to:

   Town of Hooksett
   Town Administrator
   35 Main Street
   Hooksett, New Hampshire 03106

   Telephone: (603) 668-8019
   E-mail: elabonte@hooksett.org

3. Written questions pertaining to all issues associated with this RFP shall be directed via Fax or E-mail to:

   Earl Labonte
   Town of Hooksett
   Public Works Department
   35 Main Street
   Hooksett, New Hampshire 03106

   Telephone: (603) 668-8019
   E-mail: elabonte@hooksett.org

4. RFP Time Line:

   18 February 2020  Request for Proposal (RFP) Issued
   27 February 2020  Informational Meeting and Site Visit
   12 March 2020    Deadline for Submission of Questions
   26 March 2020    Questions and Answers Released to All VENDORS
   15 April 2020    Proposals Due
   20 April 2020    Review of Proposals
   23 April 2020    Notification of Short List Qualifiers
   27 April 2020    VENDOR Interviews
   20 May 2020      Letter of Intent Issued
   1 July 2020      HVAC Service Begins
5. Award of “Letter of Intent”

The Town of Hooksett (“TOWN”) will utilize the most qualified VENDOR, based on the TOWN’S sole and absolute judgment, which will best serve the interests of the TOWN. Criteria for making the award will include, but not be limited to, the following items:

- Branch Location, Organization
- Business Relationship with Manufacturer
- Ability to Staff Project for Immediate Execution
- References
- Qualifications and Experience
- Technological Offerings
- Post Construction Service and Technical Support Capabilities
- Experience/Qualifications to Provide Equipment and Control Systems
- Maintenance on the TOWN’S Infrastructure
- Timeline for Development of Proposed Retrofits

6. It is the intention of this specification to establish and define those services that are to be performed and, in addition, to determine the capability and experience of the VENDOR desiring to provide such services.

7. Each VENDOR is required to visit the site of the equipment and proposed work prior to submitting their bid offering. The purpose of this visit is to acquaint the VENDORS with any and all conditions at the site and to identify, inspect and inventory the equipment. VENDORS are not allowed to tour unescorted or at any time other than on a scheduled tour.

A tour has been scheduled on 27 February 2020 at 9:00 AM.

8. The VENDOR shall not be relieved from assuming all responsibility for properly estimating the difficulties and the cost of performing the services required with this specification, because of failure to investigate the conditions or become acquainted with all the information concerning the services to be performed.

9. The VENDOR must meet all requirements under the heading "Vendor Qualifications". Any bid which does not meet these requirements is incomplete, conditional, or obscure. Any bid which contains additions not called for, or irregularities of any kind, may be rejected.

10. The TOWN reserves the right to reject any or all bids.
11. **Workmanship**

All work shall be accomplished in an expeditious manner by professionals trained for such work and in strict accordance with appropriate provisions of governing codes.

All materials required for this work shall be of the latest proven technology, new and in original containers.

12. **Substitutions**

The TOWN reserves the right to determine the acceptability of any products or services submitted as an alternate to that specified within this document. Substitution requests must be submitted prior to the Deadline for Submission of Questions in order to receive consideration.

13. **Interpretation of Contract Documents**

If any person contemplating submission of a proposal finds discrepancies in or omissions from, or is in doubt as to the true meaning of any part of the RFP Documents, he/she shall request an interpretation thereof prior to the Deadline for Submission of Questions. Any interpretations or corrections released by Addendum shall be binding on the TOWN. Each VENDOR shall ascertain prior to submitting their bid that he/she has received all Addenda issued.

14. **Permits**

The VENDOR is responsible for all permits and for conforming to all applicable codes.

15. **Regulations**

The VENDOR will comply with all applicable Federal and State labor, compensation, and employer liability insurance for all their employees engaged in the work on the job site.

16. **Payment and Terms**

All invoices must be submitted to:

**Hooksett Public Works**  
**210 West River Road**  
**Hooksett, NH 03106**

17. **Guarantee**
The successful VENDOR will be required to provide a written guarantee for material and workmanship for a period of two (2) years from acceptance by the TOWN. The VENDOR will further be required to submit to the TOWN a copy of the manufacturer’s specifications and a copy of the manufacturer’s warranty for the systems.

18. Insurance

The awarded vendor at their cost will be required to provide certificate of liability insurance before the start of the audit naming the Town of Hooksett as additional insured. The following standard insurance shall be required:

**Umbrella Insurance Coverage**
- Per Occurrence $1,000,000

**Commercial General Liability Insurance**
- Each Occurrence Limit $1,000,000
- General Aggregate Limit $2,000,000
- Products/Completed Operations Aggregate Limit $2,000,000
- Personal and Advertising Limit $1,000,000

**Commercial Automobile Insurance (for Owned, Hired, and Non-owned Autos):**
- Bodily Injury and Property Damage Liability
- Combined Single Limit (Per Occurrence) $1,000,000

**Professional Liability:**
- Each Occurrence Limit $1,000,000
- Aggregate Limit $1,000,000

**Workers Compensation/Employers Liability Insurance**
- Bodily Injury by Accident Each Accident (Coverage B – Employer’s Liability) $500,000
- Bodily Injury by Disease Aggregate Limit $500,000
- Bodily Injury by Disease- Each Employee (Coverage A – Statutory) $500,000

19. Notice of cancellation or change

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without 30 days written notice from the VENDOR or its insurer(s) to the TOWN.

20. Certificates of Insurance

As evidence of the insurance coverage required by this Contract, the VENDOR shall furnish acceptable insurance certificates to the TOWN prior to issuance of a Notice to Proceed. The certificate will specify all of the parties who are Additional Insured. Insuring Companies or entities are subject to the TOWN’S
acceptance. If requested, complete copies of insurance policies, trust agreements, etc. shall be provided to the TOWN. The VENDOR shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.
II. Project Overview

1. PROGRAM SCOPE

The TOWN has established the following goals of the HVAC Systems, Controls Maintenance & Service Contract:

- Improve comfort conditions
- Reduce energy and operating costs
- Provide recommendations for upgrade of old and inefficient systems
- Improve utilization of technology
- Develop a long-term plan for preventive maintenance
- Extend the life of the TOWN’S infrastructure
- Provide training opportunities for the Building Maintenance staff.

Preventive maintenance services shall be provided by the VENDOR on all equipment and associated devices related to the heating, ventilating, air conditioning and control systems as outlined within the specification.

The VENDOR shall furnish all personnel, parts, materials, test equipment, tools, and services in conformance with the terms and conditions as outlined in this document.

2. VENDOR QUALIFICATIONS

a) EXPERIENCE

The VENDOR shall demonstrate a minimum of fifteen (15) years experience in the commercial mechanical and temperature controls business by attaching copies of state and local licenses and certificates.

b) TECHNICIAN REQUIREMENTS

The VENDOR shall employ a sufficient competent service people who are resident within twenty-five (25) miles of the job site and who have been within their employ for a minimum of five (5) years.

The service people assigned to maintain mechanical systems will be journeymen pipe fitters qualified to service the equipment type under contract as well as all associated and electronic controls.

c) LOCAL REFERENCES

The VENDOR shall submit a list of five (5) local references with similar full responsibility contracts who are currently under contract, and who
have been under contract with the VENDOR for a period of not less than three (3) years.

d) SUBCONTRACTING

Services that are to be provided will be performed by qualified and trained service personnel that are directly employed by the VENDOR. Under no condition shall any work specified herein be subcontracted.

e) PREVENTIVE MAINTENANCE SCHEDULING

The VENDOR shall schedule preventive maintenance tasks by computer to assure a uniform and detailed method of scheduling work. A reference list of five (5) customers with whom the VENDOR has scheduled computerized preventive maintenance covering total systems for five (5) years will be submitted upon request.

f) INVENTORY AND TEST EQUIPMENT

The VENDOR shall maintain in their local office or have a reliable supplier with adequate inventory of replacement parts and components, and shall demonstrate ownership of the proper tools and test equipment to maintain all the systems under contract.

In addition the VENDOR shall maintain a supplier listing for all required parts that includes replacement parts for any component in the system under contract to ensure immediate availability in emergency situations. This includes any or all the equipment listed: temperature sensors, controllers, dampers, valves, actuators, relays, air compressors, flame safeguards and boiler controls.

The VENDOR must own and be able to document the use on other contracts the following tools and test equipment: combustion efficiency test equipment, infrared scanner, water treatment chemical drop test kit, conductivity tester, refrigeration oil test kit, electronic refrigeration leak detector, velometer, and amprobe.

h) LICENSING

The VENDOR shall be fully licensed at the time of bid to do business and provide complete service at the job site.

i) QUALIFICATION COMPLIANCE

The VENDOR indicates its compliance with the above Qualifications through its proposal submission, unless exceptions are indicated.
3. GENERAL MAINTENANCE PROCEDURES OVERVIEW

a) MAINTENANCE PROCEDURES AND RECORDS

All preventive maintenance tasks shall be computer-generated based on a program using each building's run time, on manufacturer's maintenance recommendations and on no less than a ten (10) year data bank of maintenance experience and manufacturers' specifications to assure uniform, detailed and all inclusive method of defining preventive maintenance tasks. The VENDOR will be required to show copies of said computer-generated preventive maintenance reports to demonstrate compliance to this requirement.

The VENDOR shall control scheduling the interval of preventive maintenance and task functions to be performed by both calendar periods and operating hours (runtime) as pertinent to each piece of equipment.

As work is scheduled, the VENDOR shall issue to the service person on the job a computer-generated service report detailing exactly what tasks to perform, time of performance, skill levels required and special tools and instrumentation needed to maintain the systems at optimum comfort and efficiency levels.

After each service call is completed, a service report shall be furnished to a designated representative of the TOWN for signature.

After each service call report is completed, details from the completed service report will be reentered in the data bank to assure closed-loop performance control and continuous program updating. The TOWN has ongoing access to this file within 48 hours of notification of the VENDOR.

On an annual basis, the VENDOR shall advise and assist in the determination of improvements to the mechanical and control system that shall conserve energy and minimize utility expenditures. This shall include an initial energy management review with written recommendations and thereafter shall provide annual energy management audits.

b) PREVENTIVE MAINTENANCE CALLS

All planned maintenance service under this agreement will be performed during the TOWN'S normal working hours defined as 8 AM to 4 PM.
c) EMERGENCY SERVICE CALLS

Every activity performed under this agreement is designed to minimize the incidence of emergency situations. However, backup emergency service will be provided 24 hours a day to minimize downtime and inconvenience.

The VENDOR shall provide emergency service on an as required basis. Emergency service shall be considered as calls in addition to the scheduled preventive maintenance calls.

All labor, overtime, travel costs, parts, supplies, and any other expenses incurred and expended on such a call shall be provided by the VENDOR and shall be included in the cost of the service program.

This emergency service shall be provided as often as needed, on a 24-hour basis, weekends and legal holidays included.

The VENDOR shall be capable of responding to an emergency situation within two (2) hours after notification of system problems.

VENDORS shall supply two (2) local area phone numbers. These phones must be answered by a person or persons under direct employment of the VENDOR and they must be trained on HVAC systems and their operation.

If an emergency service call is requested, and inspection does not reveal any defect in the systems and equipment for which the VENDOR is responsible, compensation shall be made to the VENDOR at the regular rates prevailing for such service.

d) PARTS AND COMPLETE REPLACEMENT

The VENDOR will repair or replace worn parts or complete components with new parts or reconditioned components. It is understood that this undertaking by the VENDOR applies only to the systems and mechanical equipment covered under the contract.

The VENDOR shall not make replacements or repairs necessitated by reason of negligence or misuse of the equipment by other than the VENDOR or by reason of any other cause beyond the control of the VENDOR except ordinary wear and tear.
4. AUTOMATIC TEMPERATURE CONTROL SYSTEMS MAINTENANCE SPECIFICATIONS

a) EQUIPMENT INCLUDED

Thermostats, pressure controls, relays, limits, valves, valve operators, damper motors, humidity controls, step switches, time clocks, VENDOR’S controllers, safety controls, recorders, control panels, gauges, air compressor, direct digital controls (DDC).

For complete details, please refer to the attached equipment list. Please itemize replacement to improve programming and controls.

b) EQUIPMENT TO BE INSTALLED BY VENDOR

c) SERVICES INCLUDED

VENDOR will maintain the equipment to be installed within its functional and proprietary limitations.

Examine each piece of equipment and device to see that it is functioning properly and is in good operational condition.

Clean all components of dust, old lubricants, etc. to allow the equipment to function as designed.

Lubricate all equipment where needed to permit bearings, gears, and all contact wearing points to operate freely and without undue wear.

Adjust all linkages, motors, drives, etc. that have drifted from the initial design settings and positions.

Calibrate all sensing, monitoring, output, safety, and readout devices for proper ranges, settings, and optimum efficiencies.

Replace the device by the addition of replacement parts, should the above maintenance not be adequate.

Replace the device if needed, in view of its condition, age, and cost of previous and subsequent repair.

Test and cycle all equipment as a system after it has been cleaned, lubricated, adjusted, and calibrated, to see that it is in good operational condition and at optimum efficiency.

d) PARTS REPLACEMENT
All parts, components, or devices for the environmental system as listed above that are worn or are not in proper operational condition, shall be repaired, and/or replaced with new parts, components, or devices.

When equipment or parts are replaced in their entirety and a newer design of this device is available and is functionally equivalent and compatible, the device of the newer design shall be used as the replacement.

All repair and replacement parts, components, and devices for the environmental systems and equipment as listed above shall be supplied by the VENDOR and shall be included in the cost of the service program.

All miscellaneous parts and supplies necessary to maintain the environmental systems and equipment shall be supplied by the VENDOR and shall be included in the cost of the service program.

The VENDOR shall not be made responsible for repairs or replacements necessitated by reason of negligence or misuse of the equipment by other than the VENDOR, or by reason of any other cause beyond the control of the VENDOR, except ordinary wear and tear.

The VENDOR shall be available, at no additional charge, for consultation regarding design changes and equipment selection, based on past experiences with similar systems.

The VENDOR shall provide and maintain a parts supply which shall be located in a central storage area on the TOWN’S premises. Critical, unique, or frequently used parts and supplies shall be stocked therein. This equipment shall remain the property of the VENDOR until used and/or installed in the environmental systems.

5) MECHANICAL SYSTEM MAINTENANCE SPECIFICATIONS

a) EQUIPMENT INCLUDED

Heating System: Boilers, burners, furnaces, pumps, cleaning of heating coils, water strainers, unit heaters, duct heaters, heat exchangers, humidifiers, etc.

Cooling System: Air-conditioning compressor(s), evaporative condensers, air cooled condensers, pumps, water chillers, cleaning of cooling coils, etc.

Air Handling System: Fans, motors, air grills (cleaning), registers (cleaning), air filters, dampers, induction units, mixing boxes, fan coil units, electric heat elements, etc.
Miscellaneous: Exhaust fans, float valves, direct expansion valves, thermometers, gauges, magnetic starters, manual motor starters, pump and fan motor drives, belts, check valves, and refrigerant.

For complete details, please refer to the attached equipment list.

The preventive maintenance and the responsibility of the VENDOR shall not be limited only to these major pieces of equipment as shown on the equipment list, but shall also include all applicable devices and systems as listed above that are related to the heating, ventilating, and air conditioning system.

b) EQUIPMENT NOT INCLUDED

Maintenance services, including repair labor and parts replacement, for portions of the systems and equipment that are non-maintainable or non-moving are not included as part of this specification. Excluded items shall be considered as: foundations, structural supports, domestic water lines, drains, plumbing, oil lines, gas lines, piping, oil storage tanks, air handling duct work, boiler shell and tubes, unit cabinets, boiler trim and reflector material, refractory, cooling tower structures, etc.

The VENDOR shall provide a report of any work that is outside the scope of this specification that is in need of attention, and that may include such equipment as outlined above.

This specification covers only that equipment as listed herein, and in the event the system is altered, changed, or if any equipment is added, then that portion shall be added or deleted as required, and shall be in accordance with this specification.

c) SERVICES INCLUDED

Preventive maintenance work shall be provided no less than one (1) time per year, including start-up and shutdown.

Examine each piece of equipment and device to see that it is functioning properly and is in good operational condition.

Clean all components of dust, old lubricants, etc. to allow the equipment to function as designed.

Paint all equipment as needed to prevent and protect against corrosion and deterioration.
Lubricate all equipment where needed to permit bearings, gears, and all contact wearing points to operate freely and without undue wear.

Adjust all linkages, motors, drives, etc. that have drifted from the initial design settings and positions.

Calibrate all sensing, monitoring, output, safety, and readout devices for proper ranges, settings, and optimum efficiencies. Repair the device by the addition of replacement parts, should the above maintenance not be adequate.

Replace the device by the addition of replacement parts, should the above maintenance not be adequate.

Tear down major pieces of equipment such as refrigeration compressors, water chillers, boilers, etc. and overhaul periodically based on accumulated operating hours, to prevent breakdowns and to improve operational conditions.

Test and cycle all equipment as a system after it has been cleaned, lubricated, adjusted and calibrated to assure that it operates to original design specifications.

VENDOR shall perform spectrochemical analysis of refrigeration compressor oil to determine the concentration levels. This analysis will consist of a minimum of the following tests: Total Acid, Viscosity, Water Content & Total Solids Oil analysis shall be performed by VENDOR during spring start up and by qualified laboratory. VENDOR shall provide the TOWN with a detailed report.

Boiler flue-gas analysis shall be performed by VENDOR during Heating Season switchover with an Electric Flue Gas Analyzer to determine the proper energy efficiency of boiler burner system to maximize burner efficiency and VENDOR shall provide the TOWN with a detailed report.

This mechanical maintenance includes all parts, labor and materials necessary to make the repairs and in addition the necessary replacement of any units, including:

- Water circulating pumps as pertaining to heating and cooling systems
- Water Regulating Valves
- Float Valves
- Supply and Exhaust Fans
- Electric Motors
- Belts
- Electric Starters
- Heating Coils (cleaning only)
- Cooling Coils (cleaning only)
- Belt Drives
- All water Strainers
- Safety Devices which control the equipment
- Unit Heaters
- Air Handling Units
- Boilers and Controls
- Compressors
- Air Cooled Condensers
- Packaged Rooftop Units

**d) PARTS REPLACEMENT**

All parts, components, or devices for the mechanical systems as listed above that are worn or are not in proper operational condition shall be repaired, and/or replaced with new parts, components, or devices.

When equipment or parts are replaced in their entirety and a newer design of this device is available and is functionally equivalent and compatible, the device of the newer design shall be used as the replacement.

All repair and replacement parts, components, and devices for the mechanical systems and equipment as listed above shall be supplied by the VENDOR and shall be included in the cost of the service program.

All miscellaneous parts and supplies necessary to maintain the mechanical systems and equipment shall be supplied by the VENDOR and shall be included in the cost of the service program (belts, valve packings, lubricants, tools, paints, refrigerant, test instruments, meters, etc.).

The VENDOR shall not be made responsible for repairs or replacements necessitated by reason of negligence or misuse of the equipment by other than the VENDOR, or by reason of any other cause beyond the control of the VENDOR, except ordinary wear and tear.

The VENDOR shall provide and maintain parts supply which shall be located in a central storage area on the TOWN’S premises. Critical, unique, or frequently used parts and supplies shall be stocked therein. This equipment shall remain the property of the VENDOR until used and/or installed in the mechanical system.

**6) AIR FILTER SERVICE SPECIFICATIONS**

a) **EQUIPMENT INCLUDED**
All filters associated with HVAC and Air Handling Units, as indicated in the attached equipment list, at a frequency of 2 times per year.

b) SERVICES INCLUDED

Filter frames shall be of the reusable type and shall be of a permanent rigid construction that shall permit the insertion of media pads, and may also allow the use of the optional pads with different efficiencies, if needed.

Filter frames shall be sized to fill the entire cross section of the units to prevent blow-by and eliminate filter spacers in the system.

Filter media (frame or roll type systems) shall be with an average AFI gravimetric rating of not less than 70% efficiency.

Filter media shall be standard polyester fiber and shall be bonded together preventing fiber shedding and blow through for maximum efficiency and shall be of the fire retardant type of at least Class 2 rating. Efficiency of 40 percent on pleated filters and 90 percent on bag filters.

Roll media for roll type filters shall be made available in varying widths to meet the needs of the TOWN and shall be available in dry or tackified polyester fiber.

Permanent filters, if not used, shall be turned over to the TOWN.
III. Project Evaluation Questionnaire to Be Filled Out By VENDOR

1. Explain how VENDOR’S service will benefit the TOWN.

2. Explain VENDOR’S proposed solution in the following areas:
   a. System Installation and Performance Upgrades:
      (1) Field Panel Installation/Upgrades
      (2) Application Installation/Upgrades
   b. Customer Support Services:
      (1) Application & Technology Consulting
      (2) Operator Coaching
      (3) Educational Services
   c. Technical Support Services:
      (1) Automation Controls Analysis & Optimization
      (2) Business Protection & Recovery Services
      (3) Emergency Online Response
      (4) Emergency Onsite Response
      (5) Equipment Repair & Replacement
   d. Account Management:
      (1) Quality Assurance/Customer Report Card
      (2) Repair Services
      (3) Predictive Testing & Inspection
      (4) Preventive Maintenance
      (5) System Wide Optimization

3. Provide information on all members of VENDOR’S Team responsible for the TOWN’S service agreement. Include a narrative of the technical background, training and experience of the Technicians and any others who will provide service to the TOWN. Specifically address the Lead Service Technician who will be assigned to the account and the Service Technician Supervisor who will be in full time charge of the work, as well as any back-up technicians and other personnel such as engineers, etc. who may from time to time perform work for the TOWN.

4. Provide VENDOR’S applicable Performance Measurements.

5. Detail the proposed Duration of Agreement (the TOWN seeks a five (5) year duration).
6. Detail VENDOR’S Annual Charges, including information about Escalation and Cancellation Policies (the TOWN desires a fixed price charge for each year of the agreement).

7. Provide VENDOR’S Terms and Conditions.


10. Provide a sample dispatch document or Pre Call Response Questionnaire (PCRQ).

11. Provide a narrative history of your Firm.

12. Specifically address your experience with large scale, full service, HVAC/DDC maintenance programs, such as this one. List five (5) local clients who have been under contract with your firm for at least three (3) years.

13. Present a brochure of the proposed Computer Assisted Maintenance Management System (CAMMS) software vendor, for evaluation. Provide examples of Logs, Work Orders, Service Reports, Refrigerant Compliance Management Reports and Historical Records output by the System.

14. Provide a narrative of your Firm’s 24-hour Dispatching Service.

15. Submit a copy of VENDOR’S last audited Financial Statement in a separate sealed enveloped that will remain confidential and will be returned to you within five (5) days.

16. Submit a copy of the State License Certificates held by personnel that will staff the project.

17. Submit a completed copy of the VENDOR’S Qualification Statement, as follows:

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter.

SUBMITTED TO: TOWN OF HOOKSETT

SUBMITTED BY: VENDOR Name
Point of Contact
Contact Phone/Fax/Email

PRINCIPAL OFFICE: Street Address
Town/State/Zip Code
1.0  How many years has your organization been in business?

2.0  How many years has your organization been in business under its present business name?

2.1  Under what other or former names has your organization operated?

3.0  If a Corporation, answer the following:

   3.1  Date of Incorporation

   3.2  State of Incorporation

   3.3  President’s Name

   3.4  Vice-President’s Name

4.0  Have you ever failed to complete any work awarded to you?

5.0  Within the last five (5) years, has any officer of partner of your organization ever been an officer or partner of another organization when it failed to complete any work awarded to that entity?

6.0  Provide Trade References

7.0  Provide Bank References

8.0  Provide the Name of Bonding Company and Name and Address of Agent

Submitted by:

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<th>Company:</th>
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<td>Signature:</td>
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Attachment 1

Preferred Temperature Control Equipment List:

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<th>FACILITY</th>
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<td>Super Star</td>
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**LATE BIDS WILL NOT BE ACCEPTED**
END OF REQUEST FOR PROPOSAL