

**APPLICATION TO ERECT SIGN  
(For Monument/Directory/Temporary/Banner/Awning/Window Signs)**

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Type of Sign: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Property Zone: \_\_\_\_\_

Extreme Dimensions of Sign: Length \_\_\_\_\_ X Height \_\_\_\_\_ Size: \_\_\_\_\_ SF

Material of Sign: \_\_\_\_\_

Height Overall: \_\_\_\_\_

No. Of Faces of Sign: \_\_\_\_\_

Distance from Road: \_\_\_\_\_ FT

Below Briefly Explain Hanging or Erecting Method.

\_\_\_\_\_  
\_\_\_\_\_

**Please submit sketch of sign with application. On larger signs, structural drawings may be required.**

Sign Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Signature of Erector: \_\_\_\_\_

**PERMIT FEES**

SIGNS & DISPLAY STRUCTURE	APPLICATION FEE	TOTAL SF X \$0.50/SF	TOTAL FEE
	\$20.00		

**PERMIT APPROVAL NUMBER:** \_\_\_\_\_

\_\_\_\_\_  
**MATTHEW LAVOIE, CODE ENFORCEMENT OFFICER**